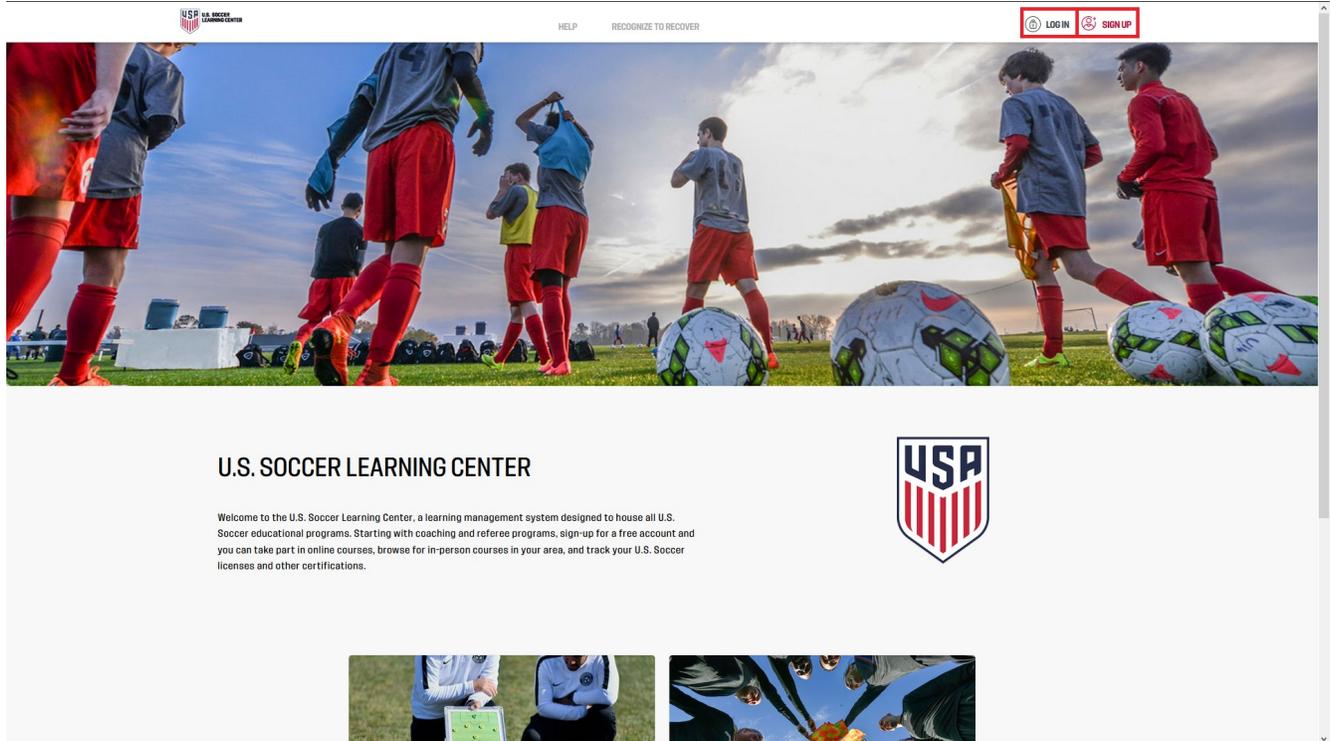


## Accessing the Alaska Referee Course in the US Soccer Learning Center

1. First, head to <https://learning.ussoccer.com> where you should see this page:



The screenshot shows the homepage of the U.S. Soccer Learning Center. At the top left is the U.S. Soccer Learning Center logo. In the top center, there are links for "HELP" and "RECOGNIZE TO RECOVER". On the top right, there are "LOG IN" and "SIGN UP" buttons. Below the navigation is a large banner image of soccer players on a field. Underneath the banner, the text "U.S. SOCCER LEARNING CENTER" is displayed in bold. To the right of this text is the U.S. Soccer shield logo. Below the main heading is a welcome message: "Welcome to the U.S. Soccer Learning Center, a learning management system designed to house all U.S. Soccer educational programs. Starting with coaching and referee programs, sign-up for a free account and you can take part in online courses, browse for in-person courses in your area, and track your U.S. Soccer licenses and other certifications." At the bottom of the page, there are two small images: one showing two people looking at a tablet, and another showing a group of people in a circle.

From here, if you have used the Learning Center before for coaching courses or materials, you should click Log In to log in with your existing Learning Center credentials and skip to step 3. If you have not used the Learning Center before, even if you have previously been a certified referee prior to 2020 when the switch to the Learning Center occurred, you will need to click Sign Up.

## 2. The Sign Up page will look like this:

Form fields marked with asterisks (\*) are required.

### IMPORTANT:

- While the site will let you complete the form without entering an address, the moment you try to register for the necessary course, you will receive an error, so make sure you enter a mailing address here.
- The name and age entered in this form **must** be the name and age of the referee, **NOT a parent or guardian. If the course is taken under a name other than the referee's, the referee will likely be required to take it again.** It is also highly recommended that the email address entered also belong to the referee. If, as a parent or guardian, you would like to receive a copy of all communications sent to your child, you can enter your email in the “parent or guardian email” field below the “email” field.

For brand new referees, a window will appear after you complete the form stating something along the lines of “We were unable to match your information...”. This is expected, since you have never existed in the system before. You can simply click continue.

If you have previously been certified some time before 2020 and are returning, hopefully this window will instead mention finding your information. If you have previously been certified and you receive the “we were unable to match your information” window, go ahead and continue anyway but please let your district administrator or instructor know so we can look into the issue with our state registrar and US Soccer.

3. After you complete the sign up form or log in, you will be deposited at a landing page with two buttons, “Coaching Education” and “Referee Program”. Click “Referee Program”.

4. Once you've done that click "Courses" in the top menu bar (boxed in red in the picture)

The screenshot shows the U.S. Soccer Learning Center website. The top navigation bar includes the following items: COURSES (highlighted with a red box), GROUPS, INFO, FAQs, OFFICIAL UNIFORM, RECOGNIZE TO RECOVER, and DIRECTORY. On the right side of the navigation bar, there are icons for a notification bell and a user profile labeled "TEST A".

## REFeree LICENSE PATHWAY

Welcome to U.S. Soccer's Learning Center.  
We believe that every player has the right to develop and compete in a fair, fun and safe environment under the oversight of a licensed referee. While in the Learning Center, you will have access to referee courses, resources and support.  
Welcome to the team!

### REFeree PATHWAY

|         |            |                   |
|---------|------------|-------------------|
| REFeree | FIFA       | ASSISTANT REFeree |
| REFeree | P.R.O.     | ASSISTANT REFeree |
| REFeree | NATIONAL   | ASSISTANT REFeree |
|         | REGIONAL   |                   |
|         | GRASSROOTS |                   |



START YOUR JOURNEY



LEARN ABOUT THE PATHWAY



MY COURSES

5. You will then land on a page for grassroots first-time referees, which gives a brief description of the grassroots course. Click the button that says "Go to Course List".

6. You'll then be sent to the Available Courses page. Usually, the "Host" field auto-fill with "Alaska State Referee Committee". If it hasn't, select it in the drop down menu (1). Once that's selected, you should see a "Grassroot Referee Entry Level" course for the current year. Click the "Course Details" link (2) for that course.

The screenshot displays the 'AVAILABLE COURSES' page on the U.S. Soccer Learning Center. The top navigation bar includes 'COURSES', 'GROUPS', 'INFO', 'FAQS', 'OFFICIAL UNIFORM', 'RECOGNIZE TO RECOVER', and 'DIRECTORY'. The left sidebar lists various course categories such as 'Grassroots First-time Referees', 'Regional', 'Instructor Courses', 'National', 'Assessor Courses', 'Emeritus', 'Referee Mentor/Coach Pathway', 'Assignor', 'Futsal/Beach', and 'Indoor'. The main content area is titled 'UPCOMING GRASSROOTS FIRST-TIME REFEREES' and features a search filter with 'HOST' set to 'Alaska State Referee Committee'. Below the filter, a course entry for '2022 Grassroot Referee Entry Level' is visible, with a 'REGISTRATION' button and a 'COURSE DETAILS' link. A red box highlights the 'COURSE DETAILS' link, and another red box highlights the 'HOST' dropdown menu.

7. Once you're in the entry level course, there should be a red button that says "Proceed to Registration". Once you click it, fill out the form and submit your payment, and you'll be able to start the course. When in the course, the way you get to the actual material is by clicking the "assignments" button at the top of the page.

The course can be stopped at any point and returned to later. To do this, once you've logged in to the site, you can press the "My Courses" button (visible in step 4) to see all of your in-progress courses and continue them.

As you will see, they estimate that the course will take around 3.5 hours to complete. In the past, people have finished the course significantly faster, but you should leave yourself plenty of time before any in person clinics or field trainings you plan on attending to ensure you have finished this course beforehand.

Once you have completed your part of the course, as long as you have also completed the other requirements of your course that are visible in it (any concussion or other briefings, SafeSport training if you are over 18, etc.), the only thing left uncompleted in your course should be a “field”, “classroom”, or “in-person” session. Your district administrator, State Director of Instruction, or Instructor will have that portion handled and should be in contact with you regarding your in-person instruction.

If you have any questions, contact information for all District Administrators and State Referee Committee members can be found here: <https://www.aksra.org/contact-us>